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## **KMC Governance Committee – April 17 & May 12, 2022 Report to Board**

KMC Governance Committee (GC) meetings were held on April 17 and May 12, 2022.

In attendance on April 17 were committee members Bailey Finley, Kristin Dangelmaier and Graham Specht.

The GC reviewed the following questions:

**Q1:** What should the procedure for consent agenda questions be? Currently, Kim reviews and answers all questions. Should these be directed to committees if applicable?

**A1:** Consent agenda questions can be directed to whomever should be addressing, including committees, and do not need to be routing via Kim. As the Consent Agenda is typically posted via Google Docs, answers can be posted directly to the same.

**Recommendation:** The GC recommends that the Board Development Committee consider providing training for all Board Members on how to submit and response to questions via Google Docs.

The GC also reviewed the inventory of KMC documents and selected May 13 as a work party to begin a more detailed review of existing Governance documents.

The GC also took the opportunity to wish Bailey well in her new endeavors – she will be missed!

In attendance on May 12 were committee members Kristin Dangelmaier and Graham Specht.

Informed by the recently-attended Governance Workshop, the GC is getting a better handle on both mandatory and best-practice governance documents. With that in mind, the GC began by reviewing the KMC Charter and Bylaws and made excellent progress (~50% complete) in reviewing the KMC Bylaws against the requirements of the BC Society's Act. Discussion and recommendation items will be noted and brought forth to the Board once review has been completed.



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For reference, documents that the GC will be reviewing/revising/creating include: Bylaws, Constitution, Code of Conduct, Roles & Responsibilities, Terms of Reference, Policies & Procedures.

The next regular meeting of the GC is scheduled for June, date and time TBD. The focus of the next meeting will be continuation of the work noted above.

Kristin Dangelmaier, Governance Committee Chair